

**WARREN PLANNING BOARD  
MINUTES OF SEPTEMBER 11, 2013**

**PRESENT:** Mr. Bill Ramsey; Chairman, Mrs. Susan Libby; Vice-Chairman, Mr. Peter Krawczyk, Mr. David Messier and Mrs. Melissa Sepanek

**ATTENDEES:** Steven Berry and Debbie Frame

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**Opened the Meeting at 6:00 PM**

**COMMENTS & CONCERNS**

Mr. Krawczyk reminded the members that the Rural 11 Prioritization meeting will be held in New Braintree on September 25, 2013 at 7PM.

**6:15 PM – Continuation of the Public Hearing on SP# 257 and SPR # 21 for Darren Paquette** who is requesting an Earth Removal Permit for Cemetery Road in Warren. The Applicant has requested the permit as a continuation of a current Earth Removal Operation. No one is in attendance this evening to speak on the matter. However, the Board had previously reviewed the contents of the materials submitted at the last meeting. With no further discussion, the following motion was made: Motion to close the Public Hearing on Special Permit Application No. 257 for Darren Paquette made by Mrs. Libby; second: Mr. Krawczyk – unanimous at 6:40PM.

Mrs. Acerra will provide a draft decision for the next meeting.

**Melissa Sepanek recused herself as a Member of the Planning Board for the following Public Hearing and discussion:**

**6:30 PM – Continuation of the Public Hearing for SP# 256 and SPR# 20 for Keith Goyette for the proposed Off-Road Vehicle Track on Reed Street. The property is also known as Map 9, Lot 40.**

The Planning Board office received a request from Jon Goddard, Agent for Mr. Goyette requesting a continuance to a future meeting in order for them to finalize some reports. With no objections from the members, the following motion was made: Motion to grant the request for a continuance of the Public Hearing for Keith Goyette on SP# 256 to October 9, 2013 at 6:30 PM made by Mr. Messier; second: Mr. Krawczyk – 4 Yes, 1 Abstention.

**MINUTES**

Motion to approve the Minutes of August 21, 2013 as written made by Mrs. Sepanek; second: Mr. Krawczyk – unanimous. (Note: Mrs. Sepanek abstained from the portion that speaks to SP# 256).

**OTHER BUSINESS**

Mr. Scanlan provided draft copies of proposed zoning on the Medical Marijuana Facilities

**WPB Minutes – September 11, 2013 – Page 2**

And Associate Planning Board Member for review. Further discussion will take place at a work meeting. Both proposals are anticipated to be on the warrant for the STM on October 29, 2013.

**BILLS/PAYROLL**

Motion to approve and sign the invoice for Wm. Scanlan in the amount of \$1,300.00 made by Mr. Sepanek; second: Mrs. Libby – unanimous.

As a side note, the members discussed the Planner position. The Board of Selectmen has provided a memo to the office stating that they would like the position to be under the sole direction of the Planning Board. As of today, the Selectmen have yet to sign a contract for FY14 for Mr. Scanlan. The Planning Board does not have the authority to enter into any kind of negotiations with regard to a contract position.

All members were in agreement to send a memo to the Board of Selectmen requesting that they attend an upcoming meeting to discuss scope of work, time and performance.

Motion to sign payroll for Rebecca Acerra in the amounts of \$226.61, \$182.03, and \$196.89 made by Mrs. Libby; second: Mr. Messier – unanimous.

Motion to sign the invoice for the T & G for advertising in the amount of \$103.50 made by Mrs. Sepanek; second: Mrs. Libby – unanimous.

**MEETING DATES**

Tentative meeting dates have been set for September 18<sup>th</sup>, October 9<sup>th</sup> and October 16<sup>th</sup>.

Motion to adjourn made by Mrs. Libby; second: Mrs. Sepanek – unanimous at 7:40 PM.

Respectfully submitted,

Rebecca Acerra  
Secretary

Date Approved\_\_\_\_\_